

# WACHSEN UND WERDEN



Mag.<sup>a</sup> Eva Ruth | Geyerstraße 20 | 2763 Feichtenbach | Tel.: 0699/1177 3696 | E-Mail: office@eva-ruth.at | wachsenundwerden.eva-ruth.at

## Data protection survey sheet for the European GDPR

Mag.<sup>a</sup> Eva Ruth, Wachsen und Werden, Geyerstraße 20, 2763 Feichtenbach, will:

- protect data protection law (especially §6 DSGVO)
- handle all stored data in a responsible manner
- Submit all data for inspection by customers and clients at any time, delete them if desired (unless there is a legal obligation to retain them) or correct them.

Personal data are subject to special protection, their use is only permitted under special conditions. I do not transmit data to third parties unless you expressly authorize me to do so or wish them to be transmitted.

I ensure the security of data by appropriate security of EDP or protected storage.

I only use your data for the agreed purposes.

This agreement continues even after the termination of business relationships.

Data will be deleted when the business relationship ends or after the statutory retention periods have expired.

I save the following data in electronic form:

- name and
- Address and / or
- Telephone number and / or
- E-mail address

I use this data to communicate with you in the course of the business relationship. For example, to arrange appointments, ...

I keep the following data pseudonymised (personal data cannot be directly assigned) in paper:

- Client story (handwritten)

I use this data to read up if necessary, if this makes sense in the course of the consultation or applications.

With your signature, you agree that your data (see above) may be saved. You have the right to view your data at any time, to request changes, corrections or deletions (unless there is a legal retention requirement).

**Place, date,**

**signature**